

# Contact me

#### **Phone**

+33 7.81.68.57.28

#### **Email**

oceane.begarin@gmail.com

#### **Address**

Ivry-sur-Seine, FRANCE

# **Education**

2021 - 2024

Bachelor's in International Business CY Cergy Paris University

## 2021

**High school diploma with Honors** Déodat de Séverac, Toulouse, France

Majors : Economics & Social / Sciences Foreign & Regional Languages

# **Skills**

- Organised
- Autonomous
- Great ability to adapt
- Willingness to learn
- Driving license B
- Mastery of the Office pack (Excel, Powerpoint...)
- Mastery of design tools (Canva...)

# Languages

English : B2 Spanish : B1

French: Native

# Océane BEGARIN

## Student

I am a french third year Bachelor's student specializing in international business.

I would like to do a 4 months internship abroad in February 2024.

# **Experiences**

#### O 2023

Melita Health & Beauty I St Julian's, Malta

(Pharmacy)

## **Communication manager**

- Corporate social network management
- Creation of relevant communication campaigns
- Monitoring of sales analyses and management of competitive intelligence
- Website development

#### 2023

La Belle Equipe Agency | Paris, France

(Employment agency)

## Receptionist

- Reception and orientation of visitors
- Management of visitor numbers
- · Cloakroom management

#### 0 2022

Fast Car 75 | Villeneuve ST Georges, France

(Car rental company)

## Sales assistant

- Administrative management : Management of contracts, filing and archiving, data entry
- Accounting: preparation of estimates and invoices, customer follow-ups, creation of files, follow-up of material orders, management of fines
- Commercial: creation of a customer portfolio, proposal of rental estimates, collection, claims management

#### **P** 2018

Le Bonheur est dans le Pot I Toulouse, France

(Restaurant)

#### **Catering Staff**

- · Order taking and cash management
- Room and terrace service
- Participation in the preparation of dishes and desserts

# References

## **MERCIER Frédérik**

Residence group manager, Nexity

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#### **UNGARO Shawn**

Pharmacist, Melita Health & Beauty

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