**Salomé Requena**

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**June 9th, 2022**

**TO – HELPSTAGE
Subject – MARKETING AND SALES ASSISTANT**

Dear recruiters,
I am very excited to apply for an internship in Marketing and Sales Assistant. I found this job opportunity on Stepstage. I am applying for this position because I feel confident and my qualifications, interests and skills are directly matched with the requirements.

I am finishing my third year of bachelor’s in business and Administration at CEFAM business school in Lyon, France. It is a French American business school which is maintaining partnership with leading AACSB-accredited institutions in the USA. Throughout my first year of graduation, I have excelled in all my computer projects and group projects and gained numerous knowledge and skills in MS office, academic writing, public speaking and many more. In my second year, I started learning how to read business, statistics, corporate and managerial finance, micro and macroeconomics reports. Moreover, I gained knowledge on reading and analyzing financial reports statistically and an approach of sustainable development goals. In my third year, I gained knowledge on how currency markets, stock market, import and export business work. I have also gained deeper knowledge on business ethics and laws. Lastly, I work on a marketing class where I learned multiple sides of the marketing field.

Coming to my work experiences, I did two-months internships in real estate sale in Avignon, France company called ORPI Immobilier. I was responsible for real estate sales. I spent most of time communicating with customers and learning the multiples faces of the job. Along with my studies I did a student job in ZARA Clothing Store.

I am very much interested to join your company because I am confident with the job requirements and am an enthusiastic, performance-driven student with a vast range of skills and personal qualities. I believe that it would be an excellent opportunity for me to grow professionally and personally. I am completely available from July 2022 to July 2023 and willing to continue for a long time.

Thank you for taking time to read. In the meantime, I look forward to hearing your feedback.

Yours sincerely,

Salomé Requena

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