



Currently in my 3rd year at Neoma Business School, I am looking for an internship abroad for a period of six months starting July 4th, 2022.

CLOTILDE MAVEL

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Languages and IT skills

Languages:

French: Native

English: C1, Certification IELTS

Academic 6.5

Spanish: B1 (read and written)

Software

Intermediate level with Microsoft Pack Office (Word, Excel, Power Point)

LibreOffice Package

Canva

Miscellaneous

Driver's licence

Traveling abroad:

Academic study trips (Iceland, United States)

Tourist trips (United States, Spain, Portugal, Germany, United Kingdom, Italy ...)

Modern and jazz style dance for 13 years

Music listening, books reading, going to the movies

Education

- 2019 - 2023** **Neoma Business School Rouen, Global Bachelor in Business Administration**
Marketing, Management, Introduction to Human Resources, Marketing Communication, Accounting, Statistics, Project Management.
- 2019** **Baccalauréat degree, Economic and Social major (with honors)**
Lycée Louis de Broglie - Marly le Roi (Paris area)

Work experience

- Darjeeling,**
Shopping Mall Westfield Parly 2, Le Chesnay (lingerie retail)
- May - July 2021** - Three-month fixed term contract. In addition to the missions below, I was entrusted with the responsibility of managing the store by: ensuring the operating the cash register, opening, and closing of the store as well as training the interns.
- June - August 2020** - Commercial management internship. I welcomed customers, advised them, held the cash register, did the merchandising, restocking, and orders.
- July 2019** **Groupement des Cartes Bancaires CB, Paris (payment card organization)**
I provided assistance with logistical and administrative tasks. I archived contracts and technical documents on the accounting and security operations department, xeroxed, scanned and filed files.
- 2017 - 2019** **Childcare, animal and house care.**
I proposed my services in my neighborhood in order to allow them to get away and leave me in confidence to take care of their toddlers, pets and housing: cooking, to take them out, cleaning, entertaining.
- December 2015** **Renault SA, Guyancourt, Paris area (car manufacturer, Legal Department)**
Discovery internship. For a week I observed legal teams work on protecting patents in engineering and automotive field.